

West Oxfordshire Academy of Performing Arts

Terms & Conditions 2026 (Scholarship Students)

Academy Dates

- WOAPA usually runs for three, 12 week terms per year, within usual school term dates. The sessions, where possible, are six weeks prior and six week after school half-terms (WOAPA does not usually operate on the second Saturday of half-term).

For dates/times of WOAPA classes please visit the website at www.WOAPA.co.uk

Enrolment

- An online profile must be completed by the parent, according to the instructions thereon, before your child attends a WOAPA class.
- Student's scholarship places at The Academy are for one whole year.

Uniform

- All students are required to wear a WOAPA T-Shirt at each session. These can be ordered during school session times or by contacting the WOAPA office.
- All students are required to wear plain BLACK Jazz or Dance shoes or plimsolls/trainers (non-marking) with black laces.
- Plain black 'bottoms' (leggings, jog pants, etc) should be worn for all classes (no skirts or jeans).

A selection of merchandise is available to purchase from WOAPA including Dance/Jazz shoes and clothing. Please use the WOAPA merchandise form available from the WOAPA office or from our website.

Attendance and Safety.

- WOAPA policies relating to Child Protection, Health & Safety and Codes of Conduct etc, are available on request. Please read the following codes of behaviour which we ask all students and parents to adhere to:
- Students should arrive on time to ensure classes can start as quickly as possible.
- We would advise all students to not bring valuables with them to WOAPA sessions (mobile phones, electronic items, jewellery, money etc.) as WOAPA cannot be held responsible for lost or damaged items or personal belongings.
- If a student does bring a mobile phone, it should be switched off and kept secure during class sessions.
- To avoid losing items, we would advise that you label all clothing with the student's name. For those children usually collected, if for any reason you cannot collect on time, please contact us immediately.

Behaviour

- Whilst we aim to make our sessions a fun way to learn Performing Arts skills, we expect students to show good manners and respect for other students and staff.
- In fairness to other students and/or WOAPA staff, bullying or disruptive behaviour of any kind will not be tolerated.

Fees

- Only one discount may be applied at any one time (sibling / scholarship / summer school discount etc). Therefore, sibling discount does not apply to subsequent children if the first child is in receipt of a scholarship.
- Our notice period is 6 weeks. Should you decide to leave WOAPA, please ensure you give us notice at the half term point so that another child may benefit from a scholarship place.

General Terms & Conditions and Data Protection

- We reserve the right to alter our Terms and Conditions, Policies and Procedures at any time.
- WOAPA reserves the right to exclude a student from any WOAPA activity.
- WOAPA reserves the right to make changes to its timetable & teaching staff.
- Students participate at their own risk. In enrolling your child with WOAPA you are confirming that they are in good health.
- It is your responsibility to inform us of any medical information relating to your child.
- Liability to WOAPA is limited to class time only.
- Each week, classes usually progress towards an end of term showcase for parents. Occasionally, parents inform us their child will be unable to attend the showcase. Whilst we make every effort to ensure those children are fully included in each session thereafter, we reserve the right to alter, vary, omit or substitute any parts of classes provided by us.
- In the event of any change in any content as described above, we will have no liability to refund any part of any termly fee paid.
- Any personal information given to WOAPA will be "processed" (as defined in the Data Protection Act 1998) by WOAPA Ltd. for the purposes of administration, research, the provision of teaching services in singing, dance and drama, the organisation of performances and for the administration of WOAPA's statutory obligations under current children's legislation. WOAPA will not disclose this information to third parties. However, WOAPA may use this information for its own marketing. WOAPA customers may 'opt out' from receiving information at any time by contacting the WOAPA office.
- By enrolling with WOAPA, you are deemed to consent to the use of such personal data for the above purposes. • Any student entering a local, national, or TV talent competition must inform WOAPA if they intend to use the WOAPA name.

SCHOLARSHIP T/C 26.1